



ATTENDANCE:

Name	Attended	Name	Attended	Name	Attended
Maria Imp <i>President</i>	X	Mike Karolewicz <i>Vice-President</i>	X	Alan Aleksandrowicz <i>Treasurer</i>	X
Annemarie Vitas- Oklobdzija <i>Secretary</i>	X	Terry Berres	X	Doris Weber	X
Judith Williams-Killackey	X	Annalee Bennin School <i>District Administrator</i>	Excused absent	Ald. Kristen Wilhelm <i>Aldermanic Representative</i>	Excused absent

Also Attended: Jennifer Loeffel, Library Director

- I. **Call to Order:** President M. Imp called the Franklin Public Library Board meeting to order and performed roll call at 6:00 p.m.
- II. **Visitors:** None
- III. **Public Comment/Visitors:** None
- IV. **Donations:** None
- V. **Approval of Minutes from Regular Meeting of the Library Board of Trustees on February 27, 2023:**
 - a. Motion to approve minutes made by D. Weber; seconded by A. Aleksandrowicz. Motion carried.
- VI. **Finance Committee:**
 - a. **Approval of Vouchers and Invoices for Fund 15**-Motion to approve invoices in the amount of \$14,016.91 by A. Vitas-Oklobdzija; seconded by M. Imp. Motion carried.

Approval of Vouchers and Invoices for Fund 16-Motion to approve invoices in the amount of \$5,239.88 by A. Vitas-Oklobdzija; seconded by T. Berres. Motion carried.
 - b. **Treasurer’s Report-** A. Aleksandrowicz

FUND 15
 Total Revenue is 95.16% of the budget. Net investment earnings are 141.67% of the budget. Total expenditures are 17.45% of the budget.

FUND 16
 Total Revenue is 23% of the budget. Interest on investments is 220% of the budget. Total expenditures are 23.19% of the budget.

Cash Register Report was perfect.
 - c. **Report of the Finance Committee Meeting on March 16, 2023** – The Finance Committee discussed the 2024 Library budget and strategies to include capital projects. Also seeking definitive parameters of Library vs. City responsibility for building and grounds expenses.

VII. BUSINESS:

- a. **Approval of the Franklin Public Library Board Bylaws:** A. Vitas-Oklobdzija motioned to approve the Library Board Bylaws with an amendment to remove the word “and” from Article IV; M. Karolewicz seconded. Motion carried.
- b. **Action Regarding Authorizing the City of Franklin to Pay Monthly Toshiba Copier Lease from G.L. #15.0511.5433 Without Prior Approval from Franklin Public Library Board of Trustees:** D. Weber motioned to approve; M. Imp seconded. Motion carried.
- c. **Discussion and Possible Action on a Budget Amendment for the 2023 Fund 16 Budget Moving \$2,500 from Fund 16 Fund Balance to 2023 G.L. #16.0511.5816 for the Purpose of Funding Additional CreateSpace Materials:** M. Karolewicz motioned to approve; A. Aleksandrowicz seconded. Motion carried.
- d. **Discussion and Possible Action on a Budget Amendment for the 2023 Fund 16 Budget Moving \$1,000 from Fund 16 Fund Balance to 2023 G.L. #16.0511.5812 for the Purpose of Funding CreateSpace Furniture:** A. Aleksandrowicz motioned to approve; D. Weber seconded. Motion carried.
- e. **Discussion and Possible Action on a Budget Amendment for the 2023 Fund 16 Budget Moving \$550 from Fund 16 Fund Balance to 2023 G.L. #16.0511.5329 for the Purpose of Funding Additional CreateSpace Supplies:** A. Aleksandrowicz motioned to approve; M. Imp seconded. Motion carried.
- f. **Discussion on Programming for Older Adults:** Discussion on how to better communicate and integrate the Health Department and other entities offering services for older citizens. J. Loeffel will reach out to the Health Department to work on ideas. Conversation will be continued at the next meeting.
- g. **Policy Review:**
 - i. **Bed Bug Policy:** D. Weber made a motion to reaffirm the Bed Bug Policy; A. Aleksandrowicz seconded. Motion carried.

VIII. OLD BUSINESS:

- a. **Library Security Project Update:** J. Loeffel reported several companies have toured the library facility and will be submitting bids in the near future.

IX. Update on Past or Upcoming Council Action Relating to the Library: None.

X. Update on Franklin Public Schools Matters Relating to the Library: None.

XI. Report of the President: None.

XII. Report of the Library Director: J. Loeffel reported the morning custodian has resigned. Agreement with Dust Free Cleaning has been signed and they are scheduled to begin April 3. FPL at a Glance numbers continue to improve, especially the Gate Count and Meeting Room usage.

XIII. Report of the Franklin Public Library Foundation – J. Loeffel: The Annual Fall Literary Luncheon will take place on October 10, 2023 at 12pm at the Polish Center. The featured author will be Larry Watson.

XIV. Report on COLAND Activity: None.

XV. Upcoming Library Board Meetings

- a. **Building & Grounds Committee Meeting will be April 6, 2023 at 2:00pm in Sievert Conference Room**
- b. **Next regular meeting will be Monday, April 24, 2023 at 6:00pm in the Sievert Conference Room**

XVI. Adjournment: A. Vitas-Oklobdzija made a motion to adjourn the meeting at 7:05pm. M. Karolewicz seconded. Motion carried.

Respectfully submitted, Annemarie Vitas-Oklobdzija, Library Board Secretary